

JUNE 2020

SPECIAL CIRCUMSTANCE ARBITRATION PROCEDURES

EXPLANATION AND NOTICE

TO THE BAR AND PRO SE LITIGANTS

- **Each Arbitrator's June 2020 Monthly Status Calls will be conducted virtually, by WebEx.**
- **Each Arbitrator's WebEx telephone number and access code will be posted on the Commission's website.**
- **No less than 48 hours prior to the Arbitrator's June 2020 Monthly Status Call, a copy of any Motion, or Petition, under Sections 19(b) or 19(b-1) of the Act, must be forwarded to the Arbitrator by e-mail.**
- **A Calendar has been posted, identifying Call days, Status / Pre-Trial dates and Trial dates.**
- **All Pre-Trial or Status hearings will be held virtually, by WebEx.**
- **Arbitrators may communicate with the parties by e-mail.**
- **Arbitrators may schedule individual telephone conferences separate from Call days and Status / Pre-Trial days by WebEx.**
- **Arbitrators outside of Cook County will schedule Pro Se Settlement Contract in person hearings.**
- **All Trials will be held in person before the assigned Arbitrator on a date that the Arbitrator assigns.**
- **All attorneys appearing in person for a hearing must have their own and supply their clients and witnesses with PPE. Failure to be properly masked will result in a person's removal from the hearing site.**
- **Pro Se Litigants must also supply their own PPE. Il matters will proceed pursuant to the June 2020 Special Circumstance Arbitration Procedures, as posted.**

JUNE 2020

SPECIAL CIRCUMSTANCE

ARBITRATION PROCEDURES

- a. There will be no Emergency Arbitrators hearing cases during the month of June. But, there will be a pro se Arbitrator in Chicago every Wednesday.
- b. All Arbitrators will conduct June 2020 Arbitration Calls telephonically, by WebEx.
- c. A WebEx telephone call-in number and code will be posted on the Commission website, with the time and date for each of the Monthly Arbitration Status Calls.
- d. When conducting the Monthly Status Call, Arbitrators will call cases by page number.
- e. Any matter that does not receive a trial date will automatically be returned to the call, whether it is above the line or not.
- f. Arbitrators will set cases for status hearings from the June 2020 Call Sheets, together with any Motions or 19 (b) or 19 (b-1) Petitions that were filed and noticed for hearing during the month of June 2020.
- g. All Motions and Petitions that are set for a status hearing, by the Arbitrator, during the Arbitration Monthly Status Call will be heard telephonically, by WebEx.
- h. The party that requests a hearing must notify their opponent of the scheduled hearing date, in writing.
- i. Arbitrators will set cases for pre-trial discussion on a limited number of days during the month of June 2020.
- j. A list of the available pre-trial and trial dates will be given to the parties by the Arbitrator during his or her Status Call.

- k. After pre-trial discussions are held the Arbitrator will set four (4) cases per day on a set number of dates within the hearing cycle. The number of trial dates will vary by call site.
- l. Those that wish to proceed to trial must present a completed Stipulation Sheet to the Arbitrator in advance of the Status Call. Cases set for trial on each of the dates listed by the Arbitrator will be given a specific time and date for hearing, each receiving 1½ hours for hearing.
- m. Parties should not appear at the Arbitration hearing site until ten (10) minutes prior to the scheduled hearing time.
- n. When the parties arrive for a hearing before the Arbitrator, they must always be masked and practice social distancing of at least 6 feet. A person who attempts to enter a hearing site without an appropriate mask will be excluded and if needed the matter will be continued. Furniture will be arranged to accommodate social distancing.
- o. Trial times are 9:00 am to 10:30 am, 10:40 am to 12:10 pm. with a 12:10 pm. to 1:10 pm lunch break. Afternoon hearings will be held from 1:10 pm. through 2:40 pm and 2:50pm. through 4:20 pm. This gives the parties sufficient time to take a matter to hearing, and if not completed, the Arbitrator will continue the matter to a new date.
- p. As soon as the hearing is completed the parties must leave the premises immediately.**
- q. Cases other than those in Cook County will be set in the assigned venue, unless otherwise indicated on the Commission website.
- r. The parties may communicate with the Arbitrator, by e-mail, or by telephone conference, as scheduled by the Arbitrator for discussion, assistance and to advise of settlement, continuance or trial.
- s. These procedures will remain in effect until modified or dismissed, as unnecessary.

05/14/20

JUNE 2020 ARBITRATION CALENDAR

			M	T	W	TH	F	S	S	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T
			1	2	3	4	5	6	7	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30
ARBITRATOR	LOCATION																									
1	Huebsch, Jeffrey	Chicago	C		P	P	P			P	P	T	T	T												
2	Watts, Charles	Chicago		C		P	P			P	P	P	T	T	T											
3	Carlson, Kurt	Chicago			C		P			P	P	P	P	T	T	T										
4	Amarilio, Joseph	Chicago				C				P	P	P	P	P	T	T	T									
5	Mason, Molly	Chicago					C				P	P	P	P	P	T	T	T								
6	Llerena, Elaine	Chicago								C		P	P	P	P	P	T	T	T							
7	Kay, Tiffany	Chicago									C		P	P	P	P	P	T	T	T						
8	Harris, Christopher	Chicago										C		P	P	P	P	P	T	T	T					
9	Kane, David	Chicago											C		P	P	P	P	P	T	T	T				
10	Fruth, Steven	Chicago												C	P	P	P	P	P	P	T	T	T			
11	McLaughlin, William	Chicago													C		P	P	P	P	P	T	T	T		
12	Ciecko, Thomas	Chicago														C		P	P	P	P	P	T	T	T	
13	Steffenson, Douglas	Chicago															C		P	P	P	P	P	T	T	T
14	Baker, Deborah	Chicago																								
ZONE 1																										
15	Nowak, Michael	Herrin								C	P	P	T	T												
16	Gallagher, William	Mt. Vernon		C	P	T	T													P	P	T	T	T		
17	Cantrell, Linda Jean	Collinsville													C	P	P	P								
ZONE 2																										
18	O'Brien, Dennis	Springfield															C	P	P	P	P	T	T	T		
19	Pula, Maureen	Quincy			C-P	T																				
20	Lee, Edward	Urbana													C	P	P	T								
ZONE 3																										
21	Rowe-Sullivan, Melinda	Rock Island	C	P	P	T																				
22	Granada, Gerald	Peoria								C	P	P	P	P	T	T	T									
23	Hinrichs, Adam	Bloomington																				C	P	P	T	T
ZONE 4																										
24	Doherty, Carolyn	Kankakee													C	P	P	T								
25	Cellini, Paul	Ottawa																		C		P	P	T		
26	Hegarty, Jessica	New Lenox	C	P	P	P	P			P	T	T	T													
ZONE 5																										
27	Erbacci, Anthony	Waukegan																	C	P	P	P	P	T	T	T
28	Seal, Paul	Woodstock			C	P	T																			
29	Glaub, Mike	Rockford								C	P	P	P	P	T	T	T									
ZONE 6																										
30	Soto, Frank	Elgin (Wheaton II)		C	P	P	T																			
31	Harris, Robert	Geneva								C	P	P	P	P	T	T	T									
32	Friedman, Stephen	Wheaton																C	P	P	P	P	P	T	T	T

KEY

C = STATUS CALL DATE

P = PRETRIAL DATE

T = TRIAL DATES